



MUZAFFAR AHMED MAHAVIDYALAYA

A GOVT. AIDED DEGREE COLLEGE

AISHE CODE - C7126

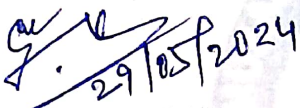
To
All Members
IQAC
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

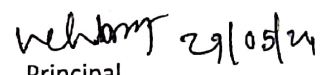
29/05/2024

Sir/Madam

A meeting of the IQAC of Muzaffar Ahmed Mahavidyalaya will be held on 08/06/2024 (Saturday) at 2:00 pm in the chamber of the Principal. All the members of the cell are requested to attend the same.

With thanks and regards.


Coordinator, IQAC
Muzaffar Ahmed Mahavidyalaya
Co-ordinator
IQAC
Muzaffar Ahmed Mahavidyalaya


Principal
Muzaffar Ahmed Mahavidyalaya
Principal
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

Agenda :

1. Read and approve the proceedings of last meeting.
2. To discuss about the Alumni Association.
3. To discuss about the Internal Audit, Green Audit, Energy Audit.
4. To discuss about the purchasing Computer/Desktop.
5. To discuss about the repairing various Infrastructure.
6. Misc.

meeting of the IQAC

Date: 08.06.2024
Time: 2.00 P.M.
Place: Principal's chamber

Members Present:

1. Karumang Chetty 08/6/24
2. Md. Ginnatulla SK, 08/06/2024
3. Ashim SK 08/06/2024
4. Mr. Ashwani Dik 08/06/2024
5. Paulomi Saha 8/6/2024
6. S.K.E. Badrul Alam 08.06.2024
7. Sampa Ray 08.06.2024.
8. Rousonara Begum. 08/6/2024
9. Rupnarayan Murkjee 08-06-24.
10. Anon Chakrabarti

Minutes of the meeting of the IQAC

Date : 08.06.2024

Venue : Principal's Chamber

Time : 2.00 pm

At first, The Principal started today's meeting by thanking everyone and requested the IQAC Coordinator to hold an agenda-based discussion. The IQAC coordinator welcomed everyone and started the agenda-based discussion.

The following resolutions are taken:

Agenda -1

The minutes of the last meeting were read and unanimously approved.

Agenda -2

In view of the discussion on the second issue of the agenda, it was unanimously decided that Alumni Association should be formed for NAAC and the improvement of the college. The college authorities will take initiative in this matter at the initial stage. NAAC criterion-3, incharge Rousonara Begum will look into all the issues in this regard.

Agenda -3

After discussion on the internal Audit of the college, it was decided that the previous year's audit will be done by them (Prithwiraj Pal & Associates), subject to satisfactory performance. Green Audit and Energy Audit of the college were presented in the relevant discussion. It was unanimously decided that Green Audit and Energy Audit should be done as required by NAAC.

Agenda -4

It is necessary to buy computers/desktop for library automation and official work of the college. Following the discussion on this matter, it was unanimously decided that five computers/desktop will be purchased from the college fund. The principal will take necessary action in this regard.

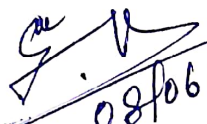
Agenda -5

The bust of Muzaffar Ahmed in front of the main gate of the college – The wall around it should be plastered. The doors and windows of several rooms of the college should be repaired and Aqua guard of drinking water should be repaired. Following the discussion of all the members of the cell, it was decided to carry out the above mentioned works.

Agenda – 6

Misc.

- I) The competent authority should be recommended for the work of the college gate. The principal will take necessary action in this regard.


08/06/2024
Co-ordinator
IQAC
Muzaffar Ahmed Mahavidyalaya


Principal
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad