



To

Date : 13/09/2025

All Members

Internal Quality Assurance Cell

Muzaffar Ahmed Mahavidyalaya

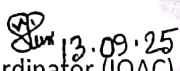
Salar, Murshidabad - 742401.

Sir/Madam,

A meeting of the IQAC of Muzaffar Ahmed Mahavidyalaya will be held on 22/09/2025 (Monday) at 2:00 pm in the chamber of the Principal. The agenda of the meeting are mentioned below.

Your presence in the meeting is highly solicited.

With thanks and regards.

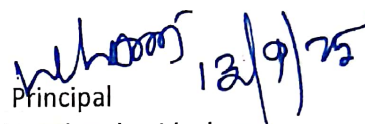

Coordinator (IQAC)

Muzaffar Ahmed Mahavidyalaya

Co-ordinator

IQAC

Muzaffar Ahmed Mahavidyalaya


Principal

Muzaffar Ahmed Mahavidyalaya

Principal

Muzaffar Ahmed Mahavidyalaya

Salar, Murshidabad

Agenda :

1. Read and confirm the proceedings of last meeting.
2. To discuss about the renovation of ICT room.
3. To discuss about the construction of Ramp for physically challenged person.
4. To discuss about the approval of promotion under CAS of Dr. Sakila Haque.
5. Misc.

IQAC Meeting

Date: 22.09.2025

Time: 2:00 pm

Place: Principal's Chamber

Member's Present

1. Hungry King
2. Kavya Chatterjee 22/9/25
3. Mrs Ashwani Ali
4. Sampat Roy 22/09/2025
5. Ashim Saha 22.09.25
6. Ramapal 22.09.25
7. Rousonara Begum 22.9.2025
8. Paulomi Saha 22/9/25
9. Mithu Choudhary 22/9/25
10. Rupnarayan Mukherjee 22.09.25
11. S.K.S. Sadrul Akbar 22.09.2025
12. Md. Zinatulla Sa, 22/09/25

Minutes of the meeting of the IQAC

Date : 22.09.2025

Venue : Principal's Chamber

Time : 2:00 pm

At first, The IQAC Coordinator started the meeting by thanking everyone and requested the Principal to conduct the meeting. The Principal started the meeting by welcoming and thanking everyone.

The following resolutions are taken:

Resolution-1

The meeting minutes of the previous were read and unanimously approved.

Resolution-2

In the context of the discussion regarding the renovation of the ICT Room, it was unanimously resolved that Room No. 11 of our college, which is currently used for ICT classes shall be renovated. After the classes are over, the Room shall remain locked. The necessary steps in this regard shall be taken by the Principal of the college.



Resolution-3

After due discussion, it was unanimously resolved that, in order to facilitate mobility for the Physically Challenged, a ramp shall be constructed in the college. The necessary action in this regard shall be taken by the Principal of the college.

Resolution-4

The IQAC noted the application submitted by Dr. Sakila Haque, Assistant Professor, Department of Geography, for promotion under Career Advancement Scheme (CAS) from Assistant Professor (Stage III) to Associate Professor (Stage IV) in terms of G.O. No. 1373-Edn (CS)/5P-52/98, dated 07.12.2017. After due discussion, all the IQAC members unanimously approved her promotion under Career Advancement Scheme (CAS) from Assistant Professor (Stage III) to Associate Professor (Stage IV) and forwarded it to the Governing Body.

Misc.

i) In connection with the registration of the college Alumni Association, a No Objection Certificate(NOC) from the college authority is required. After due discussion, it was unanimously resolved to provide the said NOC and the matter was forwarded to the Governing Body for necessary action.

ii) Due to shortage of classrooms in the college, all members unanimously agreed to utilize the unused rooms of the college hostel as classrooms. The unused hostel rooms shall be utilized as classrooms as per requirement.

As there was no further matter for discussion, the meeting was concluded with the vote of thanks to all from the chair.


22.09.2025
Co-ordinator
IQAC
Muzaffar Ahmed Mahavidyalaya


22/9/25
Principal
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad