



# MUZAFFAR AHMED MAHAVIDYALAYA

*Estd. : 1986*

P.O. - Salar ❖ Block - Bharatpur - II, Salar ❖ Sub-Div - Kandi

Dist. : Murshidabad ❖ West Bengal ❖ PIN - 742401

Ref. No. : MAM/NIQ/05/2024

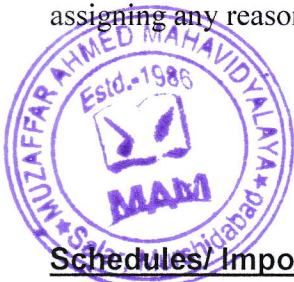
## QUOTATION / TENDER

Date : 01.08.2024

Sealed quotations are invited from qualified library services vendors for **“Implementation of Koha ILMS on cloud (for a period of One Year) with Barcoding of Biblio and Patron items”**

The Quotation should be as per format mentioned in the tender document, and should be addressed to “The President, Governing Body, Muzaffar Ahmed Mahavidyalaya, Salar, Murshidabad” and it should be sent latest by **12.08.2024 (2:00pm)**

The College authority & the undersigned reserve the right to accept or reject any tender without assigning any reason whatsoever.



Sd/-

President

Muzaffar Ahmed Mahavidyalaya

### Schedules/ Important dates:

1. Date of Advertisement on College Website : 01.08.2024
2. Date of Advertisement in the Newspapers : 01.08.2024
3. Last date and Time of submission of Tender : 12.08.2024 (2:00pm)
4. Date, Time & Place of opening of Tender : 13.08.2024 (11:00am)  
at Principal's chamber,  
Muzaffar Ahmed Mahavidyalaya

No Bid will be accepted after the stipulated Date & Time .

### Address for communication/ Submission of Bids at:

To,  
The President  
Governing Body  
Muzaffar Ahmed Mahavidyalaya  
Salar, Murshidabad

### Delivery of Service at: -

Library  
Muzaffar Ahmed Mahavidyalaya  
Salar, Murshidabad

### Risk Purchase & Penalty: -

In the event of failure to provide the service intended for within the stipulated time, it shall be deemed that the contractors are unable to provide the requisitioned service.

1. The articles obtained from other sources will not at the contractor's risk and the cost so incurred over and above the contract rates shall be paid by the contractors or in any other legal matter.



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2. Tenders must be sealed cover superscripted “**Implementation of Koha ILMS on cloud**” and the Name of the tenderer on the left-hand side of the Sealed Cover.
3. The Prices should never exceed the M.R.P. / normal Market rate.

### Delivery of Service

One Month from the issue of work order.

### General Terms and Conditions: -

1. All the intending tenderers are requested to verify the item with specification prior to submission of the bid.
3. Throughout the tender documents the term “SUPPLIER” shall mean successful Tenderer.
4. Draw of Lots will be done in case of equal price bids in any item.
5. This Notice inviting Tender will be treated as a part of the Tender Documents.
6. Catalogue be attached with the tender.
7. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled/ prescribed day for the same purpose.
8. No pre-conditioned bid will be accepted.
9. **PENALTY CLAUSE:** In case of any delay in delivery of the items within the time period. Tender Committee / competent authority will have the right to charge penalty for the late delivery @ 5% of the contract value per week.
10. Institute will not be responsible for any postal delay.
11. Partial Tenders will not be considered.
12. Rates should be valid for at least six months from the last date of receipt of the tender.
13. The price schedule should reflect all the taxes levied separately. Basic Price and Taxes should be quoted separately.
14. The bidder must not have been debarred during the period of last 10 years by any of the following:
  - (a) Central and/or state Ministry / department
  - (b) Central and/or state governmental organization / institution
  - (c) Central and/or state PSUs
  - (d) ULBs

Eligible bidder(s) must enclose a declaration on their company letterhead signed by their head of the organization stating that they have not been debarred by any of the above during the period of last 10 years, with their bid document

Any subsequent notice regarding this tender shall be uploaded on the website only.

Memo No.....

Date: .....

Copy forwarded for information with a request for wide circulation through Notice Board/ Website to: -

1. Upload on college website.
2. College Notice board.







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## QUOTATION / TENDER

### Sealed Quotation Invited for Development and Implementation of Koha Library Management System

#### Part - I

#### Cloud Hosted KOHA ILMS

Sealed quotations are invited from reputed organizations with proven experience in cloud hosted KOHA ILMS for upto 20,000 volumes for a period of one years.

#### IMPORTANT DATES

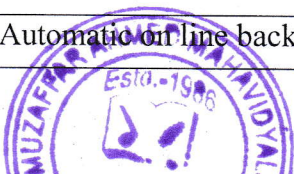
(i) Date of issuance of this Notice : 01.08.2024

(ii) Last date for submission of quotation : 12.08.2024 (02:00pm)

Muzaffar Ahmed Mahavidyalaya, Salar, Murshidabad proposes to implement a 24/7 cloud hosted ILMS using the KOHA ILMS version 23.11 or higher. The library aims to automate the library and make it available 24/7 by moving to the cloud for maximizing the potential of the library.

- [1] **SETUP & INSTALLATION** – Installation and commissioning of the entire project is to be executed by the vendor within the time stipulated in the final work order.
- [2] **ANNUAL SUPPORT** – Support with integrated online remote helpdesk facilities must be provided by the vendor from the date of completion of setup and installation.
- [3] **SPECIFICATION AND QUANTITY REQUIRED**

S/N	Description	Specification	UoM
1	Installation, configuration of a stable version of KOHA ILMS (v23.11 or higher) on the cloud	(a) Cloud hosted with 24/7 availability; (b) 99.9% uptime guarantee; (c) Upto 20K bibliographic volumes (d) Unlimited user transactions. (e) Automatic daily data backup (f) SSL security with Grade A certificate (g) Server located within India.  The server should be accessible from any computer equipped with a fast internet connection.	One Year
2	Required customizations	Customizations done should work across and upgrade to KOHA versions during the period under subscription.	One Year
3	Automatic on line backup	Nightly backups of the complete database	One Year





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4	Support and help desk facilities for Library staff on annual basis	Support may be provided through unlimited email, phone, Any Desk etc	One Year
5	Customized report	For circulation, cataloging, patron, serials module, without any restriction on number of reports requested	AS APPL
6	Bulk user creation	Once a year student account creation form	One Year
7	Version upgrade	At least one major version upgrade per year	One Year
8	OPAC design and updates		AS APPL
9	Web Data Analytics	Hit count, search statistic, OPAC visitor reports for NAAC	One Year
10	Custom Reports for NAAC	As required	One Year
11	User Training	As and when required in online/offline mode	One Year
12	Advisory Services	As and when required for best possible utilization of the hosted facility	One Year



Sd/-

President

Muzaffar Ahmed Mahavidyalaya